

Welcome to St. David's Episcopal Preschool Fact Sheet: 2024-2025

Thank you for your interest in St. David's Episcopal Preschool. We are committed to providing a school of excellence where your child and family can grow and learn during the preschool years. Our staff looks forward to partnering with you to begin your child's educational journey. We offer a wide variety of classes to meet the needs of our families.

Preschool Class Offerings:

Class Name+	Eligibility	Days of the week	Time	Monthly Tuition (9 Installments)
2 Day AM 3's	Age 3 by 9/30/24	Tuesday & Thursday	8:45 – 11:45 am	\$315
3 Day AM 3's	Age 3 by 9/30/24	Monday, Wednesday, Friday	8:45 – 11:45 am	\$375
3 Day AM 4's	Age 4 by 9/30/24	Monday, Wednesday, Friday (OUTDOOR)	8:45 – 11:45 am	\$375
4 Day AM 4's	Age 4 by 9/30/24	Monday, Tuesday, Wednesday, Thursday	8:45 – 11:45 am	\$440
3 Day 4's – Extended Day	Age 4 by 9/30/24	Monday, Wednesday, Friday	8:45 am – 1:45 pm	\$500
5 Day Pre-K – Extended Day	Age 5 by 12/31/24*	Monday through Friday	8:45 am – 1:45 pm	\$600

+A minimum of eight students must be enrolled to run any class.

*For Pre-K, student must be 5 by 12/31/24 with preference given to those turning 5 by 9/30/24.

Enrichment Program Offerings:

Students must be enrolled in a preschool class above to enroll in an enrichment program.

Class Name	Eligibility	Days of the week	Time	Monthly Tuition (9 Installments)
Lunch Bunch	3's and 4's	Monday/Wednesday	11:45 am – 1:45 pm	\$150
K-WILD	3's and 4's	Tuesday/Thursday	11:45 am – 1:45 pm	\$150

Following is some key information about St. David's Episcopal Preschool.

- Student – Teacher Ratios:**

3-year-old class	14 students – 2 teachers
4-year-old class	16 students – 2 teachers
Pre-K class	18 students – 2 teachers
4-year-old OUTDOOR class	16 students – 2 teachers
Lunch Bunch	12 students – 2 teachers
K-WILD	14 students – 2 teachers

- Toilet Training Requirements:** All students enrolled in the school **MUST** be toilet trained. Children must wear underwear. **Please note: Pull-ups are not acceptable.**
- Notification Procedures:** All families will be notified of placement or waitlist by email.
- Placement Acceptance:** Families notified of placement will need to visit the school in order to sign a Placement Acceptance and receive an Enrollment Packet to complete. The **\$150 non-refundable registration fee must be paid at this time**, by check or cash at the school.
- Tuition Fees and Enrollment Packet:** For all students enrolled during the initial registration period, **the initial non-refundable tuition payment and the completed Enrollment Packet is due by Monday, March 11, 2024**. This **non-refundable** payment serves to hold the student's placement for the 2024-2025 school year. Payments not received by this date will result in the forfeiture of the stated placement. For students enrolled after March 11, 2024, **the \$150 non-refundable registration fee and the initial non-refundable tuition payment are due with the signed Placement Acceptance**. The Enrollment Packet is due seven days from the

date of the signed Placement Acceptance. This **non-refundable** tuition payment serves to hold the student's placement for the 2024-2025 school year. Payments not received by this date will result in the forfeiture of the stated placement.

The annual tuition for all programs is divided into nine (9) equal installments. The first payment is due as stated above. **The next payment for all students is due September 1, 2024 and the remaining installments are due by the first of each month from October through April.** Payments may be paid by cash or check at the school or by automatic bank payment/check.

- **Sibling Discount:** A 10% discount applies to the lower tuition rate(s) when 2 or more siblings from the same family are enrolled. **Enrichment options are not eligible for sibling discounts.**
- **Waitlist Procedures:**
 - Any student who is not placed in his/her first-choice program can accept placement in his/her second choice and still remain on the waitlist for his/her first choice. The registration fee is due at the time of placement acceptance and will transfer if the student moves to another class.
 - Students who are not placed in a program will automatically be placed on the waitlist for both their first and second choice placements. A registration fee will not be due until the student is placed.
 - When placement becomes available, families of students placed on the waitlist will be notified by phone and will be given 48 hours to accept the placement.
- **Mandatory Allergy/Medication/Special Needs Meetings:** Meetings for families of students with special needs and those that will require medication administered at school, including students with allergies that require epi-pens, will be held by appointment in August.
- **Financial Assistance:** St. David's Episcopal Preschool is able to offer financial assistance to those in need for our 4's and Pre-K classes. Please contact the Director to discuss your needs.

If you have any further questions, please don't hesitate to contact the school at 703-723-0286 or psfrontdesk@sdlife.org. We look forward to having you join the St. David's Episcopal Preschool family!